

# YEARLY CLEARANCE REQUIREMENTS FOR CLINICAL PLACEMENT

## SCHULICH DENTISTRY: GRADUATE ORTHODONTICS

The following requirements are informed by the Schulich Dentistry Immunization Policy.

All students must have completed their ERV appointment with Synergy Gateway Verified and obtained a status of PASS by **July 1, 2025**

ENTERING REQUIREMENTS FOR NEW STUDENTS TO GRADUATE ORTHODONTICS	
These requirements are mandated for clinic-based learning and activity. Students are not permitted to begin any clinical experiences until proof of clearance is received for all below requirements. This checklist is for your tracking purposes only and is not part of the documentation required at your medical clearance appointment.	COMPLETED & DOCUMENTATION UPLOADED
<b>Tuberculosis (Mantoux)</b> – 2 Step TST (+ 1-Step TST if required) <ul style="list-style-type: none"> <li>Documented proof of a 2-step TB Skin Test (TST)</li> <li>Documented proof of a current 1-Step TST if 2 Step TST was done more than 12 months ago</li> <li>If either TST is positive, the student will be required to seek medical follow-up and provide documentation of chest x-ray. <i>Chest x-ray documentation is valid for 5 years from the date of issue.</i></li> <li><i>Documentation must remain current. If TST or X-ray is due to expire before the end of academic year, it is advised to obtain new documentation. Otherwise learner will need to obtain new documentation mid-year and pay additional clearance fees</i></li> </ul>	
<b>Varicella</b> <ul style="list-style-type: none"> <li>A positive serologic test for the antibody, OR</li> <li>Documented proof of 2 vaccinations.</li> </ul>	
<b>Pertussis</b> <ul style="list-style-type: none"> <li>Documented proof of vaccination.</li> </ul> <i>Vaccination must have occurred after the age of 18 <u>AND within the past 10 years.</u></i>	
<b>Measles, Mumps, Rubella (MMR)</b> <ul style="list-style-type: none"> <li>A positive serologic test for antibody, OR</li> <li>Documented proof of vaccination</li> </ul> <i>NOTE: Two doses of measles and mumps vaccine and one dose of rubella are required</i>	
<b>Tetanus/Diphtheria</b> <ul style="list-style-type: none"> <li>Proof of primary series of vaccines.</li> <li>Proof of booster shot if primary series was completed more than 10 years ago.</li> </ul> <i>Note: last booster must have been administered within the last 10 years.</i>	

<b>Polio</b> <ul style="list-style-type: none"> <li>Students are required to provide documentation of a complete series of polio vaccine.</li> </ul>	
<b>Hepatitis B –EACH OF THE BELOW REQUIRED:</b> <ul style="list-style-type: none"> <li>Proof of primary series of Hepatitis B vaccines</li> <li>Surface Antibody Level (Anti – HBs)- test for immunity*</li> <li>Surface Antigen Serology (HBSAg)-test for infection</li> </ul> <p><i>*if immunity is not shown an additional primary series &amp; antibody test will be required. Students going through a second series can upload documentation of the first series, documentation of the first antibody/antigen serology and documentation of their second series that is in progress. Students can be allowed to conditionally pass an ERV appointment in their first year if a vaccination series is underway.</i></p>	
<b>Hepatitis C</b> <ul style="list-style-type: none"> <li>Blood test required (titre) within 6 months of start of school year. Documentation should include date of test and results (reactive/non-reactive). Blood tests must be renewed at the start of Year 3 (prior to entering patient clinics).</li> </ul>	
<b>Human Immunodeficiency Virus (HIV)</b> <ul style="list-style-type: none"> <li>Blood test required (titre) within 6 months of start of school year. Documentation should include date of test and results (reactive/non-reactive). Blood tests must be renewed at the start of Year 3 (prior to entering patient clinics).</li> </ul>	
<b>Influenza</b> Annual vaccination recommended.  Documentation of vaccination or attestation form <b>must be uploaded to Synergy Gateway Verified by December 1.</b>  Note: <b>SEASONAL INFLUENZA VACCINATION IS NOT A REQUIREMENT FOR THE ANNUAL CLEARANCE APPOINTMENT (ERV)</b> --students can upload this documentation at any time that immunizations are completed. Instructions for uploading documentation or attestation are posted on the Learner Experience Office website.	
<b>COVID-19</b>  Annual vaccination recommended.  Documentation of vaccination or attestation form <b>must be uploaded to Synergy Gateway Verified by December 1.</b>  Note: <b>SEASONAL COVID VACCINATION IS NOT A REQUIREMENT FOR THE ANNUAL CLEARANCE APPOINTMENT (ERV)</b> --students can upload this documentation at any time that immunizations are completed. Instructions for uploading documentation or attestation form are posted on the Learner Experience Office website.	
<b>NON-MEDICAL REQUIREMENTS</b>  <i>*Students with requirements expiring during the academic year must renew (before expiry) and provide updated documentation to the Synergy Verified Platform to continue to be eligible for clinical placement.</i>	

<b>Police Record Check with Vulnerable Sector Screen</b> <ul style="list-style-type: none"> <li>• A copy of a police record check with vulnerable sector screen valid for the 2025-26 school year must be supplied.</li> <li>• A police check is considered expired after 1 year from the date of issue</li> </ul>	
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## Year 2 and 3 students:

*Please note that all documentation meeting the Entering Student Requirements must be uploaded to your Verified account AND students must have received a notation of "PASS" on their previous year's appointment with Synergy. To determine this, students must login to their account in Synergy Gateway's Verified system and check what has been written for them under the Communications tab. If documentation is missing or follow up is required, you will see a notation. Please ensure you have all required documentation uploaded before your scheduled appointment to avoid extra charges.*

The following checklists show what is required of students in each of Year 2 & 3 of all **graduate orthodontics** program.

If all required documentation has not been provided, a status of "FAIL" will be assigned to your file and you will not be permitted to engage in clinical activities until you have obtained the required documentation, have booked a follow up appointment, and paid the required fee.

RETURNING STUDENT REQUIREMENTS (Year 2 & 3 of Graduate Orthodontics Program)	
MEDICAL REQUIREMENTS	COMPLETED & DOCUMENTATION UPLOADED
<b>Tuberculosis (Mantoux) – 1-Step TST</b> <ul style="list-style-type: none"> <li>• 1-step TST required annually. If TST is positive, the student will require medical follow-up with chest x-ray. Chest x-ray must have been completed within past 5 years.</li> <li>• Documentation must remain current. If TST or X-ray is due to expire before the end of academic year note it is advised to obtain new documentation. Otherwise learner will need to obtain new documentation mid-year and pay additional clearance fees</li> </ul> <p><i>*If a student has previously submitted an x-ray report to meet this requirement, x-ray documentation is valid for 5 years from the date of issue.</i></p>	
<b>Tetanus/Diphtheria</b> <ul style="list-style-type: none"> <li>• Proof of primary series of vaccines.</li> <li>• Proof of booster shot if primary series was completed more than 10 years ago.</li> </ul> <p><i>Note: last booster must have been administered within the last 10 years.</i></p>	
<b>Influenza</b> Annual vaccination recommended.	

<p>Documentation of vaccination or attestation form <b>must be uploaded to Synergy Gateway Verified by December 1.</b></p> <p>Note: <b>SEASONAL INFLUENZA VACCINATION IS NOT A REQUIREMENT FOR THE ANNUAL CLEARANCE APPOINTMENT (ERV)</b>--students can upload this documentation at any time that immunizations are completed. Instructions for uploading documentation or attestation are posted on the Learner Experience Office website.</p>	
<p><b>COVID-19</b></p> <p>Annual vaccination recommended.</p> <p>Documentation of vaccination or attestation form <b>must be uploaded to Synergy Gateway Verified by December 1.</b></p> <p>Note: <b>SEASONAL COVID VACCINATION IS NOT A REQUIREMENT FOR THE ANNUAL CLEARANCE APPOINTMENT (ERV)</b>--students can upload this documentation at any time that immunizations are completed. Instructions for uploading documentation or attestation are posted on the Learner Experience Office website.</p>	
<b>NON-MEDICAL REQUIREMENTS</b>	
<p><b>Police Record Check with Vulnerable Sector Screen</b></p> <ul style="list-style-type: none"> <li>A copy of a police record check with vulnerable sector screen valid for the 2025-26 school year must be supplied.</li> </ul> <p>A police check is considered expired after 1 year from the date of issue</p>	
<p><i>* Students with certifications/requirements expiring during the placement period must renew (before expiry) and upload updated documents to continue to be eligible for placement. This will require another appointment and there will be a charge for this appointment.</i></p>	

***Failure to adhere to the requirement deadlines will result in a hold on your academic progress which could result in the loss of the academic term.***

**[Frequently Asked Questions related to Annual Clearance \(ERV appointment\)](#)**

**[Instructions and Annual Costs related to ERV appointment](#)**

**Have an issue accessing your ERV account or have a question about the assessment of your documentation?**

Please submit a helpdesk ticket through the Synergy Platform: [www.Synergyhelps.com](http://www.Synergyhelps.com)  
 Help Desk hours are Monday to Friday, 10am – 3pm Eastern Standard Time, excluding holidays.

## Other questions?

Please contact Learner Experience:  
[learner.experience@schulich.uwo.ca](mailto:learner.experience@schulich.uwo.ca)